Network of African Medical Librarians Workshop
3rd – 5th September, 2013

Theme: Creating Institutional Repositories for African Research

PROGRAM

DAY 0: 1st & 2nd September, 2013

TIME	ACTIVITY	FACILITATOR
5.00 a. m - 9.00 p.m	Arrival & Airport pick ups	Frederick Gravenir

DAY 1: 3rd September, 2013

TIME	ACTIVITY	FACILITATOR
8.30 a.m. – 9.00 a.m.	Welcome Remarks Introductions Agenda Review	Grace Ajuwon Julia Royal Julia Royall/Becky Lyon
9.00 a.m. – 10,00 a.m	**Individual Reports on where each Librarian/Institution is with development of the IR.** The following items will be discussed one by one with each librarian contributing his/her responses in turn for each item on the list: -What you have done since last workshop – how you have moved on your work plan? What internal discussions have taken place regarding the IR? Has staffing for the IR been identified? Who will be in charge of your IR? Who is going to do scanning? Who is going to do quality assurance? Who is going to enter metadata? Does staff have training or experience in their role? What will your role be? Has a training plan been discussed or developed? What is your training plan? Has any training taken place? If so, who has conducted the training?	Christine Kanyengo

	Who will be on your advisory committee and what they will do? What are the feedback loops? Do you have committed mentees? Do you have a clear vision of what the end product looks like?	
10.00 am – 10.30 am	Tea Break	
10.30 a.m – 1.00 pm	**Individual Reports on where each Librarian/Institution is with development of the IR continued.** (Joseph Mucheru, Google Africa expected at workshop).	NAML Librarians
1.00 p.m – 2.00 p.m	Lunch	
2.00 p.m – 3.30 p.m	**Organization/basics of building an IR**	Cristina Horta Abda Anne
3.30 p.m – 4.00 p.m	Tea Break	
4.00 p.m – 5.00 pm	**Organization/basics of building an IR continued**	
5.00 p.m	Housekeeping Matters	Frederick Gravenir
6.00 p.m – 7.00 p. m	Dinner	

DAY 2: 4th September, 2013

TIME	ACTIVITY	FACILITATOR
8.30 a.m – 10.00 a.m	**Individual timelines vis-à-vis project timelines (each member should review their institution's timeline with overall project timeline)** What assumptions are you making?	Grace Ajuwon

	What if the reality is different?	
10.00 a.m – 10.30 a.m	Tea Break	
10.30 a.m – 11.30 a.m	**Individual timelines vis-à-vis project timelines continued**	
10.30 a.m – 1.00 p.m	**Metadata**	Christine Kanyengo Alison Kinengyere Cristina Horta
1.00 p.m. – 2.00 p.m	Lunch	
2.00 p.m – 3.30 p.m	**Metadata continued**	
3.30 p.m – 4.00 p.m	Tea Break	
4.00 p.m – 6.00 p.m	**Scanning Equipment Specifications, Set up & training**	Masimba Muziringa
6.00 p.m	Housekeeping Matters	Frederick Gravenir
6.00 p.m – 7.00 p.m	Dinner (Awino Maureiq, student at University of Nairobi with interest in bioinformatics and cancer to join group)	
7.00 p.m onwards	**How can librarians advance the centrality of the library and its services vis a vis MEPI PIs?**	Alison Kinengyere

DAY 3: 5th September, 2013

TIME	ACTIVITY	FACILITATOR
5.00 a.m	Departure of MEPI Librarians	NAML Secretariat
8.30 a.m – 10.30 a.m	**Planning Big Meeting with Decision Makers & IT Staff** Who is going to come? What is the agenda? Who are the trainers?	Nancy Kamau

	Dates?	
10.30 a.m – 11.00 a.m	Tea Break	
11.00 a.m – 1.00 p.m	**Succession Planning and Mentoring** What is each librarian doing to bring along others at all levels of the profession? How will you grow your library through this activity? Do you have committed mentees?	Nancy Kamau Christine Kanyengo
1.00 p.m. – 2.00 p.m	Lunch (Meghan Bruce, health financing and policy consultant expected to join group)	
2.00 p.m – 3.30 p.m	**Social Media**	Alison Kinengyere Abda Anne Julia Royall
3.30 p.m – 4.00 p.m	Tea Break	
4.00 p.m – 5.00 p.m	Reports by those who have attended these meetings, MLA, IFLA, others	
5.00 p.m – 6.00 p.m	**NAML – Moving Forward**	Grace Ajuwon
6.00 p.m	House Keeping Matters	Frederick Gravenir
6.15 p.m – 7.15 p.m	Dinner	

DAYS 4: 6th September, 2013

TIME	ACTIVITY	FACILITATOR
4.30 a.m - 3.00 p.m	Departures	Secretariat

2013-02

[September 3 – 5, 2013] Network of African Medical Librarians and Deans Workshop Kenyatta University, Nairobi